

2019

EXCELLENCE!!

Grand Master's Award

Lodge of the Year

Award of Excellence

A combination of
successful programs
to promote and
encourage the growth
and development of
our Lodges



M.:W.: Mike Dixon's 2019 - Award of Excellence program is designed to assist and reward Lodges who strive for excellence in their communities and in the fraternal lives of their members.

Combining the benefits and traditions of the Award of Excellence, the Grand Master's Award, and the Lodge of the Year Award, programs are available to help any Lodge, no matter how large or how small, provide a more rewarding experience for its Brethren, to become better known in the community, and build toward a brighter future.

The programs build on each other, but each is different.

THE GRAND MASTER'S AWARD

Is within the reach of every Lodge in Oklahoma, and every Lodge can win. Winning Lodges will receive a special certificate at Grand Lodge.

THE AWARD OF EXCELLENCE

Is a little more difficult, and a very small Lodge might find it harder to qualify. It's still worth trying, because of the benefits to the Lodge. And even if the Lodge does not win the Award of Excellence, it can still win the Grand Master's Award. Winning Lodges will receive a special certificate at Grand Lodge.

LODGE OF THE YEAR AWARD

The Lodge of the Year Award will be selected from those qualifying for the Award of Excellence. The Lodges are divided by size, and one award is given in each size category. The categories are as follows:

DIVISION I LODGES
(200 or more)

DIVISION II LODGES
(101-199)

DIVISION III LODGES
(51-100)

DIVISION IV LODGES
(1-50)

The Award is a large traveling trophy which the Lodge keeps for a year.

General Rules

This booklet along with any needed documentation and pictures must be completed, certified by your District Deputy Grand Master, and mailed to the Grand Secretary's office by October 11th, 2019.

The Grand Master's Award, the Award of Excellence, and the Lodge of the Year Award will be presented at the Grand Lodge Communication. It is important that the Worshipful Master or his representative be there to accept the award.

Documentation Requirements

Certification by the District Deputy Grand Master is required on every item that the Lodge takes credit for. You may not just check an item completed without any documentation.

Typical documentation includes event photos, newspaper articles, event tickets or posters, copy of DDGM visit, copy of Lodge minutes, copy of approved matching funds, copy of Lodge Committee assignment, name and date of program and speaker, list of any group partnered with, anything that the award committee can use for verification. Remember, the review committee was not there when your activities happened and the review is months later.

Example:

Checking that you held a community project must be supported by a picture of the event, a copy of the ticket or poster, or a notation in the minutes of the Lodge showing the project with date and lodge brothers who worked.

Awards sent in for grading without documentation will be returned for documentation, until time runs out. This includes all areas. A copy of the DDGM official visit report will cover some areas, such as the Ritual Proficiency. Send a copy with the booklet at completion.

Masonic Charity Foundation matching funds project will qualify for the Award of Excellence Program. Attach a copy of the approval. On community projects, include the ones your Lodge participates in.

You must fill out the Application Form and file it with the Grand Secretary's Office.

You must make a timely arrangement with your DDGM to certify your submission so you can return the completed program by October 11, 2019.



Please cut this page from the booklet and send it in
to register for the program

Application

Dear M. W. Grand Secretary:

Please enroll _____ Lodge No. _____

Grand Master's Award Section

Award of Excellence Section

SIGNED Worshipful Master

Date

SIGNED Secretary

Date

Mail to:

The Grand Secretary
P.O. Box 1019
Guthrie, Oklahoma 73044



Grand Master's Award Booklet

NOTE: This section must be filled out, whether the Lodge is enrolling for The Award of Excellence, or only the Grand Master's Award. If the Lodge is enrolling only for the **Grand Master's Award**, the booklet for the Award of Excellence does not need to be filled out.

Lodge name and number: _____

The Ritual and Degree work represent the "product" of Masonry.
The purpose of this section is to help ensure we produce the best quality possible.

LODGE RITUAL PROFICIENCY

Must complete minimum 2 of 4 areas

1. Worshipful Master: can open and close lodge, conduct balloting, and vote on proficiency.

Completed

2. Senior Warden, Junior Warden, Senior Deacon, Junior Deacon: can perform their parts in opening and closing each degree and in balloting.

Completed

3. Tyler: can properly admit a late brother and perform his part in opening and closing, balloting, and the degrees.

Completed

4. Secretary and Treasurer: can perform their parts in opening and closing a Lodge of Entered Apprentices.

Completed

SAINTS JOHN OBSERVANCE

Must Complete

Hold the two Saints John Observations as required by the Constitution and Code. Include record of the Lodge minutes that the observances were held.

Completed

The efficiency of a Lodge meeting and the pleasure the Brethren find during a meeting depend largely on the skill and ability of the officers in making sure that meetings run well, are interesting, and without friction or unnecessary delay.

LODGE OFFICER PROFICIENCY

Must complete

Secretary reports sent to Grand Secretary as required by the Grand Lodge
(Grand Secretary must certify)

Completed

For a Lodge to run well certain information must be gathered and programs planned and financed.

LODGE MANAGEMENT

Must complete all areas

1. Planning Sessions – The Master holds at least two (2) planning sessions with the Wardens and other Brethren of his choice, planning the Lodge calendar of events and activities for the year.

Date of sessions _____ , _____

Completed

2. Budget – The Lodge prepares a budget for the year and adopts it by the last stated meeting in February.

Date adopted _____

Completed

VISITATIONS

Must complete minimum 4 of 9 areas
and accumulate 40 points minimum.

1. To another Lodge (1 point/member visitation – maximum 10 points)

Completed

2. To a district meeting (1 point/member visitation – maximum 10 points)

Completed

3. To a DeMolay Chapter (1 point/member visitation – maximum 10 points)

Completed

4. To a Rainbow Assembly (1 point/member visitation – maximum 10 points)

Completed

5. To a Job's Daughter Bethel (1 point/member visitation – maximum 10 points)

Completed

6. Worshipful Master, Wardens and/or Past Masters attend Grand Lodge in previous year (2 points per officer and each Past Master counts as 1 point. List names on separate sheet)

Completed

7. Perform on a degree at another lodge (2 points per member participating)

Completed

8. Attend a District or Lodge School of Instruction at another Lodge (2 points per member participating)

Completed

9. Visit a sick brother or brother in distress of their family (2 points per member visiting)

Completed

Notes:

1. Visitation must be to a Lodge of which you are not a member.
2. List visitations in last section of booklet showing names, dates, places visited, and points.

The Lodge Building makes the primary public impression for Masonry in each community. It is essential that the Lodge building be an asset to its area, well maintained, and attractive. In addition, holding work days in which the Brethren of the Lodge gather to take care of the building and to improve its condition provide excellent opportunity for fellowship and working together. The following award area is intended to help the Lodge focus on its physical plant.

LODGE BUILDING AND FACILITIES

Must complete minimum 3 of 7 areas

A. Work days

1. Paint and/or clean the Lodge exterior.

Completed

2. Clean, mow, plant, and improve or maintain the lodge grounds

Completed

B. Interior

3. General – clean Lodge, wax floors, steam clean carpets, treat wood paneling, vacuum or steam clean upholstery, clean or paint walls, etc.

Completed

4. Kitchen – Scrub down kitchen, clean stoves and ovens, clean out refrigerator/freezer, scrub down vents and filters, be sure drains run freely, etc.

Completed

5. Restrooms – make sure all plumbing works well, scrub down facilities and sanitize scrubbed down floor, clean/repaint walls, check all metal partitions for rust, scrape down and repaint as needed, etc.

Completed

6. Furniture – repair all furniture, tie loose springs, check all legs, arms, trim, etc., and re-glue a necessary, vacuum or steam clean upholstery, make sure all upholstery is in good repair, replace cushions as necessary, etc.

Completed

C. Lodge paraphernalia

7. Check, clean, and polish as needed, repaint where required, straighten points and tops on rods, re-varnish or repaint rod bottoms, etc.

Completed

Grand Master's Award
Additional Documentation

Visitations – attach listing of additional visits if needed

Lodges, Chapters, etc visited	Date of Visit	By Whom	Points
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Points _____

List trips and other fraternal events not covered elsewhere

Community Projects with Partners

Project Name _____ Date held _____

Name of Participating Partner _____

Participating Members _____

ATTACH ADDITIONAL DOCUMENTATION SHEETS & MATERIAL AS NEEDED

CERTIFICATION

We certify that the information in this booklet is an accurate record of _____
_____ Lodge No _____

activities and programs completed for the requirements of the Grand Master's Award. The Worshipful Master or his representative will attend Grand Lodge as a condition of receiving this award.

Signed:

Worshipful Master Date

Secretary Date

District Deputy Grand Master Date

I certify that the required Secretary's reports have been submitted in accordance with the Grand Lodge Award of Excellence Program.

Signed

Grand Secretary Date

Program completed, reviewed by DDGM and submitted to Grand Lodge by October 11, 2019.

Committee Recommendation:

Award of Excellence Booklet

NOTE: This section must be filled out if the Lodge is enrolling for The Award of Excellence. The Grand Master's Award Booklet must also be filled out.

Lodge name and number: _____

The Ritual and Degree work represent the "product" of Masonry. The purpose of this section is to help ensure we produce the best quality possible.

LODGE RITUAL PROFICIENCY

Must complete minimum 2 of 4 areas

1. Entered Apprentice Degree: Lodge can perform its own Degree "in-house" with accuracy and effectiveness. See Note 1.

Completed

2. Fellowcraft Degree: Lodge can perform its own Degree "in-house" with accuracy and effectiveness. See Note 2.

Completed

3. Master Mason Degree: Lodge can perform its own Degree "in-house" with accuracy and effectiveness. See Note 1.

Completed

4. Two (2) Lodge Officer attend Grand School.

Name _____

Name _____

Completed

Notes:

1. "in-house" can include help with the 3rd Section Explanatory Lecture from other Lodges within the District.

2. "in-house" can include help with the Stair Lecture from other Lodges within the District.

The efficiency of a Lodge Meeting and the pleasure the Brethren find during a meeting depend largely on the skill and ability of the officers in making sure that meetings run well, are interesting, and without friction or unnecessary delay.

Lodge Officer Proficiency

Must complete all areas

1. Worshipful Master – Implement programs for his year which benefit the Lodge and the community, and meet with his Wardens to develop the Lodge calendar for the year. Calendar to be presented to the Lodge by last stated meeting in March

Completed

2. Senior Warden – Plan and organize at least two Lodge activities during the year, as well as work with the Master and Junior Warden in implementing the Master's programs.

Completed

3. Junior Warden – Work with Master and Senior Warden in implementing the programs of the Lodge. Work with committees on all special Lodge functions.

Completed

4. Treasurer – Give receipts to the Secretary for all monies received, prepare and deliver a quarterly financial report to the Lodge at a stated meeting.

Completed

5. Secretary - must have annual report, per capita, and monthly reports to Grand Secretary's Office as per Constitutional requirements. The Grand Secretary's Office will certify this requirement before the Award can be given.

Completed

The essence of Masonry is Fraternalism. Our obligations to care for our Brethren are absolute, but even more we must have opportunities to get together and to enjoy each other's company. The following area is designed to help re-establish Fraternalism in the Craft.

Fraternalism

Must complete minimum 2 of 4 areas

1. The Worshipful Master establishes a Lodge calling committee to keep the lodge membership informed about special activities, fundraisers, deaths, and special needs of brethren. Attach a copy of the calling committee.

Completed

2. Establish a committee to check on all members' welfare (semi-annually) who do not attend Lodge regularly or that do not have a brother in regular contact with them. The committee should make written and oral reports. Attach a copy of the committee.

Completed

3. Have a knowledgeable Brother present a program to the Lodge to explain the Promises Matter Program. Bring someone in from outside the Lodge if needed.

Completed

4. Utilize Promises Matter Program. Attach forms.

Completed

Meeting the needs of our members includes offering them programs, either in tiled meetings or in open meetings, which are interesting and give them useful information.

Lodge Activities / Programs

Must complete minimum 4 of 7 areas

1. Trips Taken by Lodge – Visit the Grand Lodge Museum and Library in Guthrie, take foliage tour, tour historic Oklahoma sites, go to a ball game together, etc. Minimum of 3 members per trip.

Date _____ Type of trip _____ Completed

2. Fun Feeds – Hold picnics, calf fries, catfish fries, chili dinners, watermelon feeds, ice cream socials, etc., members and non-members.

Date _____ Type of feed _____ Completed

3. Widows’ Night – Special night to honor the widows.

Date _____ Number of Widows _____ Completed

4. Kid’s Night – Special invitation to bring children to a dinner and program, with prizes/toys for the kids, balloon animals by Shrine Clowns, etc.

Date _____ Type of event _____ Completed

5. Question and Answer Session on Masonry

Date _____ Name of Speaker _____ Completed

6. Special Programs – Programs on investments, first aid, CPR, etc.

Date _____ Type of event _____ Completed

7. Youth Groups – Invite Youth Groups (DeMolay, Rainbow, Job's Daughters, FFA, 4-H, etc.) to participate in an event or program, hold a dinner to recognize and honor them.

Date _____ Type of event _____ Completed

A lodge which institutes or re-institutes a Rainbow Assembly, Job's Daughters Bethel, or DeMolay Chapter will receive an award certificate. Note: You must contact the Grand Lodge and apply for the certificate.

There is an increasing need for Masons to let the non-Masonic world know who we are and what we stand for.

Membership Awareness

Must complete minimum 6 of 10 areas

1. Masonic Booth – Participate in a Masonic Booth at a County or State Fair or local Community Celebration.

Date _____ Type of event _____ Completed

2. News Releases – Prepare and send news releases for Lodge Community activities and keep a record of newspaper articles publicizing Lodge sponsored events. Attach a copy.

Completed

3. Masonic Speaker – Invite a good Masonic speaker to give a talk on Masonry to a civic club, church group, or the public. Either go to their meeting or invite them to have a special meeting at the Lodge.

Date _____ Speaker Name _____

Club/Group Name _____ Completed

4. Hold an open house, invite the public. Give dates and news clippings.

Date _____ Type of event _____ Completed

5. Have a Friends night. Use the adopted Grand Lodge program.

Date _____ Speaker _____ Completed

6. Audio-video Materials – Use the video and audio materials and tape/slide materials available from the Grand Lodge to inform friends and others about Masonry.

Completed

7. Re-instate Suspended Members – Contact suspended members and explain how they can be re-instated. Attach copy of contact letter.

Completed

8. Rusty Nail Education Program – Hold meeting to bring men back to Lodge who are not attending but live in the Lodge area. Contact Grand Secretary for information.

Completed

9. Perpetual and Memorial Memberships – Enroll at least one new Perpetual or Memorial Membership.

Name _____

Completed

10. Appoint a membership coordinator for your Lodge.

Name _____

Completed

Our members need to know more about the Fraternity. This area is designed to help them find that information.

Masonic Education

Must complete minimum 3 of 6 areas

1. Lodge Library – Acquire a minimum of 2 books on Masonic History or Symbolism for the Lodge Library.

Title of Book _____

Title of Book _____

Completed

2. Masonic Talk – Ask a Brethren to give a talk on a topic of Masonic interest at a meeting at least twice a year.

Date _____ Speaker _____

Date _____ Speaker _____

Completed

3. Masonic Education Correspondence Course – At least two members complete one of the Masonic Education Correspondence Courses.

Member/Course _____

Member/Course _____

Completed

4. Constitution and Code – The Worshipful Master implements a regular program of having an officer or other member read and discuss a selection from the Constitution and Code at a stated meeting each month. Lodge copy of Constitution and Code must have current updates. Record in minutes.

Completed

5. School of Instruction – Lodge sponsors a District or Lodge School of Instruction. Record in minutes.
Completed

6. Grand Lodge Education Classes – Two or more Lodge Officers attend any of the Grand Lodge Training Classes, such as Wardens Class, Secretary Class, Deacons School, etc.

Officer/Class _____

Officer/Class _____

Completed

Masonry’s commitment to Public Education is long-standing and well known. Programs to further that commitment are essential to a Lodge

Public Education

Must complete minimum 4 of 7 areas

1. Student of Today – Lodge participates in program. (Program information available from Masonic Charity Foundation)

Date _____ Where Held _____ Date _____

Where Held _____

Completed

2. Senior Essay Contest – Lodge participates in program (Program information available from Masonic Charity Foundation)

Completed

3. Teacher of Today – Lodge participates in program (Program information available from Masonic Charity Foundation)

Date _____ Where Held _____ Date _____

Where Held _____

Completed

4. Adopt a Teacher – Adopt a Teacher (or classroom) Program in which the Lodge offers support and recognition to a teacher or class.

Name of Teacher/class _____ Grade _____

Completed

5. Lodge Education Program – Development of a Lodge’s individual program in support of education. Attach a letter explaining and documenting the program.

Completed

6. Scholarships – Award scholarships to a high school senior or seniors totaling at least \$500 (with or without Matching Funds from the Masonic Charity Foundation. List names on last section of Booklet)
Completed

7. Masonic Charity Foundation Matching Funds – Lodge utilizes a minimum of 80% of the Matching Funds available.
Completed

Our success in letting others know us is determined largely by our visibility in the community. In order to be visible, we must be active.

LODGE COMMUNITY ACTIVITY

Must complete minimum 5 of 9

A. Community Fundraisers

1. Raise money from the public for Lodge charities by organizing and implementing a community fundraiser. Such activities can include many things, from putting out fruit jars with a paper label announcing that Masons are raising money for Little League uniforms to chili suppers and fish fries.
Date held _____ Type _____
Completed

B. Community Service Projects

2. Conduct at least one community service project such as cleaning up a park, raising funds for library books, helping with special community projects, Library Partnership Program ,etc.
Date _____ Type _____
Completed

3. Raise funds for other charitable organizations, such as ringing bells for the Salvation Army, raising funds for the Red Cross, etc.
Date _____ Type _____
Completed

4. Aid the poor and distressed in your local area by adopting a family for Thanksgiving or Christmas, collecting food for a local food bank, collecting toys for needy children, etc.
Description: _____
Completed

C. Screening for (Pre-)School Children

5. Hold a vision, speech, hearing or language development screening for school children.
Date _____ Where held _____
Completed

D. Hold a Blood Drive

6. Invite the Oklahoma Blood Institute or Red Cross to hold a community blood drive at your Lodge.
Date _____ Number of pints _____
Completed

E. Joint Community Projects

7. Conduct a joint community activity in cooperation with local civic clubs (other than B.3. above).
(Describe in documentation section) Completed

F. OETA Program

8. Lodge participates in OETA Sponsorship of programs for Public Television
Completed

G. Ch.I.P.

9. Participate in the Childhood Identification Program (Ch.I.P.)
Date _____ Where held _____
Completed

Award of Excellence Additional Documentation

Visitations – attach listing of additional visits if needed

Lodges, Chapters, etc visited	Date of Visit	By Whom	Points
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Points _____

List trips, Fun Feeds, and other fraternal events not covered elsewhere

Community Projects with Partners

Project Name _____ Date held _____

Name of Participating Partner _____

Participating Members _____

Scholarships Awarded

Student's Name _____ Amount _____

Student's Name _____ Amount _____

ATTACH ADDITIONAL DOCUMENTATION SHEETS & MATERIAL AS NEEDED

CERTIFICATION

We certify that the information in this booklet is an accurate record of _____
_____ Lodge No _____

activities and programs completed for the requirements of the Award of Excellence Award. The
Worshipful Master or his representative will attend Grand Lodge as a condition of receiving this award.

Signed:

Worshipful Master Date

Secretary Date

District Deputy Grand Master Date

I certify that the required Secretary's reports have been submitted in accordance with the Grand Lodge
Award of Excellence Program.

Signed

Grand Secretary Date

Program completed, reviewed by DDGM and submitted to Grand Lodge by October 11, 2019.

Committee Recommendation:

Lodge of the Year Award

ALL LODGES QUALIFYING FOR THE AWARD OF EXCELLENCE WILL BE ENROLLED IN THE JUDGING FOR THE **LODGE OF THE YEAR** TROPHIES. The trophy is a traveling trophy and will remain with the Lodge until the Grand Lodge Annual Communication of the following year. There are 4 trophies, one for each division as shown below.

DIVISION I LODGES (200 or more)

Cherokee 10	Myrtle 145	Sand Springs 475
Oklahoma City 36	Lawton 183	Pilgrim-Rock 522
Edmond 37	Broken Arrow 243	Midwest City 532
Norman 38	Siloam 276	Del City 536
Altus 62	Bartlesville 284	Moore 539
South McAlester 96	Mustang 407	Mount Scott 540
Miami 140	Delta 425	India 551
		Akdar 555

DIVISION II LODGES (101-199)

Eufaula 1	Checotah 86	Tulledega 201
Vinita 5	Yukon 90	Apache 223
Lone Grove 25	Chickasha 94	Idabel 264
Muskogee 28	Composite 107	Oriental 430
Bruton 30	Ada 119	Britton 434
Ardmore 31	Stigler 121	Broken Bow 441
Guthrie 35	Western Star 138	Amity 473
Poteau 46	Wilburton 141	Garfield 501
Frontier 48	Heavener 154	Trinity 502
Will Rogers 53	Albert Pike 162	Red Fork- Brookside 505
Coronado 56	Collinsville 165	Jones City 537
Duncan 60	Sapulpa 170	Owasso 545
Tecumseh 69	Elk City 182	Nicoma Park 541
Tulsa 71	Catoosa 185	
Enid 80		
Ponca 83		
Newkirk 88		
	Grove 187	
Allen 81	Woodward 189	

DIVISION III LODGES (51-100)

Caddo 3	Cordell 127	Meeker 479
Oklahoma 4	Rising Star 129	Wright 483
Valley 6	Goodwater 148	Hiram 494
Colbert 8	Jennings 151	Seiling 495
McAlester 9	Tonkawa 157	Jenks 497
Flint 11	Hobart 198	Cyril 504
Alpha 12	Okmulgee 199	Mannford 515
Webbers Falls 14	Prague 209	Cache Valley 530
Canadian 22	Coalgate 211	Daylight 542
Healdton 23	Hebron 215	Triangle 548
Purcell 27	Hugo 217	Westville 549
Solomon 32	Calvin 221	Ringwood 554
Antlers 39	Creek 226	
Wynnewood 40	Uriah 227	
Comanche 41	Lindsay 248	
Tyre 42	Frederick 249	
Durant 45	Coweta 261	
Murrow 49	Keota 286	
El Reno 50	Kingston 287	
Sunset 57	Hampton-Noble 291	
Chandler 58	Valliant 301	
Red Oak 66	Corinthian 307	
Talihina 73	Ramona 326	
Creekmore 74	Guymon 335	
Tishomingo 91	Oologah 343	
Wagoner 94	Bixby 359	
Adair 99	Pilot 367	
Pryor Creek 100	Grandfield 378	
Marlow 103	Cache 391	
Cushing 111	Blanchard 395	
Bright Star 113	Tuttle 405	
Staples 117	Washington 406	
Sallisaw 120	Skiatook 416	
Hartshorne-Haileyville 122	Vici 465	
Grayhorse 124	Dewey 466	
Pond Creek 125	Drumright 468	
McLoud 126	Seminole City 476	

DIVISION IV LODGES (1-50)

Mosholatubbee 13	Waukomis 161	Haskell 334
Anadarko 21	Roff 169	Clinton 339
Frisco 24	Cashion 174	Porum 351
Kingfisher 52	Watonga 176	Okeene 357
Mangum 61	St. Alban 192	Hooker 366
Lexington 72	Sayre 195	Wellston 369
Afton 76	Wapanucka 200	Fairview 377
Perry 78	Hydro 230	Pocasset 403
Pawnee 82	Boswell 232	Canton 418
Perkins 92	Kansas 252	Waynoka 422
Anchor-Crescent 104	Bokchito 253	Achille 454
Alva 105	Custer 258	Covey 460
Maud 106	Davenport 260	Delaware 477
Medford 108	Joppa 262	Tuskahoma 491
Wah-Shah-She 110	Thomas 265	Jay 544
Stratford 118	Beaver 269	Guildhall 553
Holdenville 123	Carnegie 294	Veritas 556
Ingalls-Glencoe 128	Alexander-Ft. Towson 303	Vitruvian 557
Cheyenne 133	Macomb 310	
Pontotoc 136	Hinton 313	
Stroud 142		
Sulphur 144		
Mountain View 168		
Albany 159		